

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
AUGUST 13, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana met in regular session on Tuesday, August 13, 2013, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on July 23, 2013, and a memorandum from the executive session held on August 9, 2013. Thereafter, a **motion** was made by Timothy Bell and seconded by David Prechtel to accept the minutes. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from July 5, 2013 through August 8, 2013. Thereafter, a **motion** was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as published. Motion carried 3-0.

RESCHEDULE MEETING

Mayor Seitz said because the Indiana Association of Cities and Towns Conference will be held October 6-8 and a regular Board of Public Works and Safety meeting is scheduled for October 8, he recommended rescheduling that meeting.

Thereafter, a **motion** was made by Mayor Seitz and seconded by David Prechtel to move the October 8, 2013 Board of Public Works and Safety meeting to October 9, 2013 at 9:30 a.m. Motion carried 3-0.

PUBLIC WORKSHOP

Mayor Seitz invited the public to attend a workshop and presentation by CityVisions regarding the downtown master plan on Tuesday, August 20, 2013 at the Cabby O'Neil gym beginning at 6:30 p.m.

PROBATIONARY VOLUNTEER FIREFIGHTERS

Fire Chief Kenneth Hochgesang presented the names of the following individuals for consideration for probationary volunteer firefighters; Devin Stenftenagel, Nathaniel Kern, and Jeremy Johnson.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to offer a conditional offer of employment to Jeremy Johnson, Nathaniel Kern and Devin Stenftenagel for the position of Jasper Fire Department Probationary Volunteer Firefighter effective Tuesday, September 3, 2013, provided all conditional offer of employment requirements are met. Motion carried 3-0.

RUN/WALK

Vince Granacher, representing St. Vincent DePaul Jasper District, read a letter submitted by Judy Sonderman who is a St. Vincent DePaul member of the Holy Family Conference. The organization wants to have a Friends of the Poor run/walk at Bohnert Park on Saturday, September 28, 2013 from 7:00 a.m. to 2:00 p.m. Sunday, September 29, 2013 is the scheduled rain date for the event. In the past they have had the event at the river walk but another event is scheduled at that location on that date.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to adopt the request of St. Vincent DePaul for a Friends of the Poor run/walk at Bohnert Park on Saturday, September 28, 2013 from 7:00 a.m. to 2:00 p.m. Motion carried 3-0.

BLOCK SIDEWALK AND PARKING SPACES

Dave Ackerman asked permission to block off sections of the sidewalk and some parking spaces while painting the Indigo Roots building located on the Square. He wants to start working today, weather permitting.

Mayor Seitz commented to Ackerman that since he wants to start painting today, advance notice would have been nice because one needs time to block off the area. Also, vehicles could already be parked in the area that he wants to block off. Seitz told Ackerman that as a courtesy to let neighboring businesses know about what is going on.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to permit Ackerman to do this starting today. Motion carried 3-0.

USE CITY PARKING LOT

Andy Fritch, representing Headquarters Inc at 201 Main Street, asked permission to use the City's parking lot at that location for a bean bag toss event on August 24, 2013 from 1:00 p.m. to 6:00 p.m.

A **motion** was made by David Prechtel and seconded by Timothy Bell to have the bean bag toss. Motion carried 3-0.

CITY HALL BOILER

City Hall Custodian Al Kiefer asked permission to seek quotes to replace the boiler for city hall.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the request to get quotes for the boiler. Motion carried 3-0.

2013 STRASSENFEST REPORTS

Police Chief J. Michael Bennett distributed a copy of the statistics report from the 2013 Strassenfest. The report also contained the number of man hours worked at the Strassenfest by the police officers and by the traffic auxiliary officers from August 1 thru August 4th.

PROBATIONARY POLICE OFFICERS

Police Chief J. Michael Bennett said during a recent executive session, the Board of Public Works and Safety interviewed five candidates for the position of probationary police officer. He said they would like to hire two of those candidates.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to offer a conditional offer of employment to Gregory Brescher and David Burger for the position of Jasper Police Department "Probationary" Police Officer, and keep the remaining applicants for the "Probationary" Police Officer position on an "active eligibility list" for 24 months. This position will become effective after all conditions of the conditional offer of employment" are met. The effective date of this position will be determined by the Board of Public Works and Safety at a later date. Motion carried 3-0.

PERFORMANCE BOND

City Engineer Chad Hurm asked the board to release the performance bond for Wind Song Estates II in the amount of \$47,672.00. Hurm said at the last meeting the board released a bond for that subdivision for \$239,190.00 and accepted a new one for \$55,000.00. Two bonds should have been released and one accepted for \$55,000.00.

A **motion** was made by David Prechtel and seconded by Timothy Bell to release the performance bond for \$47,672.00 for Wind Song Estates II. Motion carried 3-0.

TRUCK QUOTES

Street Commissioner Raymond Eckerle said he sought sealed quotes for a 2014 one-ton truck with dump bed less the trade in of a 2003 GMC 3500 dump

truck. Uebelhor and Sons, Meyer Truck Equipment, and Bob Luegers Motors were sent an invitation to quote but responded that due to the timing they were unable to submit a quote for a 2014 item.

City Attorney Renee Kabrick then opened the following quotes.

Ruxer Ford	Sternberg Ford
\$38,205.00 2014 F350 Chassis	\$36,988.00
-6,800.00 less trade in	-11,000.00 less trade in
\$31,405.00 net price	\$25,988.00 net price

A **motion** was made by Mayor Seitz and seconded by David Prechtel to advise the street department to compare the quotes to the specifications and award the quote to the lowest and most responsive quoter and report results at the next meeting. Motion carried 3-0.

ASPHALT REJUVENATING QUOTES

Street Commissioner Raymond Eckerle said the street department sought quotes to apply asphalt rejuvenating agent pavement preservation to approximately 60,000 square yards on certain City streets. Eckerle said the City received a letter from Tricor Refining LLC advising that Rejuvtec Inc from Indianapolis was appointed the sole source provider of this item in the State of Indiana.

City Attorney Renee Kabrick then opened the following quote.

Dustmasters Inc dba Rejuvtec Inc \$1.04 per square yard
for 59,600 square yards more or less for \$61,984.00

Street Commissioner Raymond Eckerle commented that this is a better price than what the City received in 2009.

A **motion** was made by Timothy Bell and seconded by David Prechtel to have the street commissioner review the quote and award the quote if it meets the specifications and report back at the next meeting if it was awarded. Motion carried 3-0.

MICRO-SURFACING QUOTES

At the last meeting a motion was made to accept the price of \$3.19 per sq yd. from Pavement Solutions Inc for approximately 30,870 sq. yds. pending review by the street commissioner.

Street Commissioner Raymond Eckerle reported that they reviewed the quote submitted by Pavement Solutions for micro surfacing and it met the specifications.

A/C REFRIGERANT HANDLING SYSTEM QUOTES

Street Commissioner Raymond Eckerle presented the following quotes for an air conditioning handling system.

Company	Model	Price
Jackson Oil & Solvents	ArcticPro RHS 980 Digital	\$4,384.10
Distributors Warehouse	ArcticPro RHS 980 Digital	\$4,295.00
Denny's Auto Parts	ArcticPro RHS 980 Digital	\$4,009.00

Eckerle recommended accepting the low quote for \$4,009.00 submitted by Denny's Auto Parts.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the low quote from Denny's Auto Parts for an ArcticPro RHS 980 Digital air conditioning refrigerant handling system for \$4,009.00 that includes a set up fee and training. Motion carried 3-0.

STREET CLOSINGS

Street Commissioner Raymond Eckerle asked permission to close certain streets during the weeks of August 26 and September 3 for the Liquid Road projects, weather permitting. The street closures will be staggered as the work progresses. Eckerle said notices will be hand-delivered to homes the day before their particular street will be closed. The streets are:

College Avenue between the new pavement and Meridian Road,
Hill Road between Highland and C Streets,
Grandview Dr from the cul-de-sac to the west dead end,
B Street,
Highland Street between 3rd Avenue and St. James,
Church Avenue between Giesler Road and S. Newton Street,
Brames Rd between Church and Hochgesang Avenues,
Vine Street between 14th and 15th Streets,
Short Tenth Street between Newton and Main Streets,
Tenth Street from Vine Street to and including the one-way alley on the west end that connects back to Ninth Street,
Seventh Street between Jackson and Anderson Streets,
East 34th Street,
Brownstone Court

A **motion** was made by David Prechtel and seconded by Timothy Bell to close the roads for the liquid road application as presented. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:43 a.m.

The minutes were hereby approved ___ with X without corrections or clarification this 27th day of August, 2013.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer